



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
"Creating Community Through People, Parks and Programs"



Tim Gallagher, Director

July 13, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**ADOPTION OF A RESOLUTION ACCEPTING FUNDS FROM THE SPECIFIED
LOCAL ASSISTANCE GRANT PROGRAM OF THE CLEAN WATER, CLEAN
AIR, SAFE NEIGHBORHOOD PARKS AND COASTAL PROTECTION BOND
ACT OF 2002 (PROPOSITION 40) FROM THE BALDWIN HILLS
CONSERVANCY FOR THE KENNETH HAHN STATE RECREATION AREA
EASTERN RIDGELINE DEVELOPMENT PROJECT**

(Second District – 3 Vote Matter)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Adopt the attached Resolution accepting grant funds approved, in the amount of \$2,999,163, pursuant to the Specified Local Assistance Grant Program of the Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Bond Act of 2002 (Proposition 40).
2. Approve the Kenneth Hahn State Recreation Area Eastern Ridgeline Development Project.
3. Authorize the Director of Parks and Recreation, or his designee, as agent of the County of Los Angeles, to conduct all negotiations, execute and submit all documents including but not limited to project grant agreement(s), amendments, payment requests and so on, which may be necessary for the completion of the aforementioned project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the attached Resolution will allow the County to accept grant funds authorized under the Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Bond Act of 2002 (Proposition 40) for capital improvements at Kenneth Hahn State Recreation Area, a state-owned, County-operated park.

Acceptance of this grant by your Board is required prior to execution of the project grant agreement. Approval of the attached Resolution will allow the County to accept grant funds authorized under the Proposition 40, Specified Grant Program, and to enter into a grant agreement with the Baldwin Hills Conservancy for the Project.

On October 21, 2003, your Board authorized the submittal of an application for grant funds for the Kenneth Hahn State Recreation Area, Eastern Ridgeline Development Project (the Project) under Proposition 40, Specified Grant Program. On November 3, 2003, the Department submitted a grant application to the Baldwin Hills Conservancy for funding for the Project, and on December 17, 2003, a grant in the amount of \$2,999,163, was awarded to the Department, by the Baldwin Hills Conservancy.

The scope of work for the project includes construction of a covered group picnic facility able to accommodate 150 people and including braziers and sinks, a drinking fountain and trash containers, a 50 vehicle parking lot and restrooms; two playgrounds, one for 2-5 year olds and one for 6-12 year olds; two smaller picnic areas with 5 tables, braziers, trash containers, drinking fountain, and parking for four vehicles for each picnic area; two viewpoints with drinking fountains, trash containers and parking for four vehicles at each viewpoint; a recreation trail connector to existing trail systems; compliance with the Americans with Disabilities Act (ADA); and landscaping, irrigation, signage and native habitat re-vegetation of the eastern slope of the eastern ridgeline, including a buffer zone between habitat and developed areas.

Implementation of Strategic Plan Goals

Upon completion, the proposed project will contribute to the achievement of three goals of the County's Strategic Plan: Goal 4 (Fiscal Responsibility) by investing in the public infrastructure; Goal 5 (Children and Families' Well-Being) by providing facilities that promote good health, safety and survival, emotional and social well-being, and education/workforce readiness of children and families of the County; and Goal 6 (Community Services) by improving the quality of life for residents by offering a wide range of services responsive to each community's specific needs.

FISCAL IMPACT/FINANCING

The total estimated project cost for the Project is \$2,999,163. The proposed project is entirely funded by a grant from the Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Bond Act of 2002 (Proposition 40), Specified Local Assistance Grant Program, awarded through the Baldwin Hills Conservancy. Appropriation and revenue from the grant, have been included in the Department's 2004-05 Capital Projects/Refurbishments budget.

Operating Budget Impact

Based upon the scope of the improvements included in the grant application and current salary and employee benefit rates, the Department anticipates one-time start-up and annual, ongoing operational and maintenance costs for the Project as follows:

To properly maintain the new development, the Department estimates one-time start-up costs of \$30,000 for the purchase of brush clearance equipment and tools to reduce fire and health hazards, storage for maintenance equipment and supplies, and one pick-up truck to transport equipment, haul brush and other debris, and to collect and dispose litter.

The Department's estimate for annual ongoing maintenance and operational costs is \$78,631 for salaries and employee benefits for grounds maintenance staff to perform regular maintenance of the developed facilities and to monitor the re-establishment of native plant in the habitat area, utilities and maintenance supplies.

The Department will refine both the one-time start up costs and the ongoing operating costs upon completion of the design phase, when more information about the project becomes available. The Chief Administrative Office will review the cost estimates and work with the Department to determine appropriate operational requirements and available funding.

Based upon the funding timeline and currently anticipated project schedule, one-time or ongoing operational costs resulting from this development project would not be incurred by the Department until Fiscal Year 2007-08.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Upon adoption by your Board of the attached Resolution accepting the grant funds, the Department will process the project grant agreement, resolution and other supporting documents to the Grantor.

Upon execution of a project grant agreement, the Department will be required to spend those funds in accordance with the Grantor's procedural guide and the Project grant agreement. As the Grantee, the Department shall complete the Project and submit all final documentation to the Grantor for final payment, in compliance with the terms and conditions of each grant agreement.

County Counsel has approved the attached Resolution as to form.

ENVIRONMENTAL DOCUMENTATION

On October 21, 2003, your Board found that the project was consistent with the Environmental Impact Report for Baldwin Hills Regional Park, now known as Kenneth Hahn State Recreation Area.

IMPACT ON CURRENT SERVICES AND PROJECTS

There are no impacts on current services as a result of this action. The Department will implement the proposed project in a manner that minimizes any impacts relative to public use of the Kenneth Hahn State Recreation Area.

CONCLUSION

Upon approval by your Board, please instruct the Executive Office, Clerk of the Board to forward one conformed copy to the Chief Administrative Office, Capital Projects Division, and two (2) conformed copies of this letter and two (2) originals of the resolution to the Department of Parks and Recreation by Thursday, July, 15, 2004, for execution of the grant agreement.

Respectfully submitted,



Tim Gallagher
Director

Attachments

c: Executive Office (22)
Chief Administrative Office
County Counsel

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES**

**TO ACCEPT GRANT FUNDS FROM THE SPECIFIED LOCAL ASSISTANCE
GRANT PROGRAM PURSUANT TO THE CLEAN WATER, CLEAN AIR, SAFE
NEIGHBORHOOD PARKS AND COASTAL PROTECTION BOND ACT OF
2002 (PROPOSITION 40)**

**KENNETH HAHN STATE RECREATION AREA
EASTERN RIDGELINE DEVELOPMENT PROJECT**

WHEREAS, the people of the State of California have enacted the Specified Local Assistance Grant Program pursuant to the Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Bond Act of 2002 (Proposition 40) which provides funds to local agencies that operate units of the State Park System; and

WHEREAS, the Baldwin Hills Conservancy (Grantor), a State Agency created to acquire, develop and manage land within the Baldwin Hills has been delegated the responsibility for administration of the Specified Local Assistance Grant Program, administration of the grant project and setting up necessary procedures; and

WHEREAS, on October 21, 2003, your Board found that the proposed project was consistent with the Environmental Impact Report for Baldwin Hills Regional Park, now known as Kenneth Hahn State Recreation Area; and

WHEREAS, on November 3, 2003, the Los Angeles County Department of Parks and Recreation (Department) submitted an application for grant funding on behalf of the Grantee, County of Los Angeles (Grantee), to the Grantor for the Kenneth Hahn State Recreation Area, Eastern Ridgeline Development Project (Project); and

WHEREAS, on December 17, 2003, the Grantor awarded to the Grantee, a grant in the amount of \$2,999,163, for the Project.

NOW THEREFORE, BE IT RESOLVED that the Grantee hereby:

- 1 Approves the acceptance of the grant for the Kenneth Hahn State Recreation Area Eastern Ridgeline Development Project under the Specified Local Assistance Grant Program pursuant to the Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Bond Act of 2002 (Proposition 40); and

2. Certifies that the Grantee has reviewed, understands and agrees to the General Provisions contained in the Contract shown in the Grantor's Procedural Guide; and
3. Appoints the Director of the Department of Parks and Recreation or his designee, as agent of the County of Los Angeles to conduct all negotiations, execute and submit all documents, including but not limited to, applications, contracts, agreements, amendments, payment requests and so on, in compliance with all applicable current state and federal laws which may be necessary for the completion of the aforementioned project.

The foregoing resolution was on the _____ day of _____ 2004, adopted by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies, and authorities for which said Board so acts.

VIOLET VARONA-LUKENS, Executive Officer-
Clerk of the Board of Supervisors
of the County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

OFFICE OF THE COUNTY COUNSEL

By 
Helen S. Parker, Principal Deputy

Los Angeles County Chief Administrative Office

Grant Management Statement for Grants \$100,000 or More

Department: PARKS & RECREATION

Grant Project Title and Description

KENNETH HAHN EASTERN RIDGELINE DEVELOPMENT: construction of a group-covered picnic facility to accommodate 150 people including braziers and sinks, drinking fountain and trash containers, and a fifty vehicle parking lot and restrooms; construction of two playgrounds, one for 2-5 year olds and one for 6-12 year olds; construction of 2 picnic areas with 5 tables, braziers, trash containers, drinking fountain, and parking for 4 vehicles for each picnic area; construction of 2 viewpoints with drinking fountains, trash containers and parking for 4 vehicles at each viewpoint; construction of a recreation trail connector to existing trail systems; compliance with the Americans with Disabilities Act (ADA); landscaping, irrigation, signage and native habitat re-vegetation of the eastern slope of the eastern ridgeline, including a buffer zone between habitat and developed areas.

Funding Agency

Baldwin Hills Conservancy

Program (Fed. Grant #/State Bill or Code #)

Prop 40-Specified Local Assistance Grant Program

Grant Acceptance Deadline

7/15/04

Total Amount of Grant Funding: \$2,999,163

County Match: NONE

Grant Period: 3 Years; 6 months

Begin Date: 12/29/2003

End Date: 6/30/2007

Number of Personnel Hired Under This Grant:

Full Time: NONE

Part Time: NONE

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program?	Yes	<u>(No)</u> NA
Will all personnel hired for this program be placed on temporary ("N") items?	Yes	<u>(No)</u> NA
Is the County obligated to continue this program after the grant expires?	<u>(Yes)</u>	No
If the County is not obligated to continue this program after the grant expires, the Department will:	NA	
a.) Absorb the program cost without reducing other services	Yes	<u>(No)</u> NA
b.) Identify other revenue sources (describe below)	Yes	<u>(No)</u> NA
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes	<u>(No)</u>

Impact of additional personnel on existing space:

NONE. NOT APPLICABLE. THIS IS A CAPITAL IMPROVEMENT GRANT PROJECT. NO PERSONNEL OR PROGRAMS ARE INVOLVED.

Other requirements not mentioned above:

NONE, NOT APPLICABLE

Department Head Signature



Date: 6/18/04